**SECTION-II: Form(s) of Application**

**Form(s) of Application**

**(THE DOCUMENTS TO BE SUBMITTED)**

**FOR  
VENDOR ENLISTMENT**

**FOR**

**SUPPLY OF VARIOUS TYPE MANPOWER THROUGH OUTSOURCING CONTRACT**

**AT**

**2x660 MW MAITREE SUPER THERMAL POWER PROJECT,**

**RAMPAL, DISTRICT - BAGERHAT, BANGLADESH**

**FORM-1**

**Application Submission Letter**

Ref. No………………………… Date: ……………….......

**To**

Chief Procurement Officer

**Bangladesh-India Friendship Power Company (Pvt.) Limited (BIFPCL)**

Borak Unique Heights (Level-17),

117 Kazi Nazrul Islam Avenue,

Eskaton Garden, Dhaka-1000, Bangladesh

**Sub: Submission of Application for “Supply of various type manpower through outsourcing contract” at 2X660MW Maitree Super Thermal Power Project at Rampal, District - Bagerhat, Bangladesh (Ref. No. BIFPCL/MSTPP/MANPOWER/VE/2021/837 dated 28.12.2021)**

Dear Sir,

With reference to the above, we, the undersigned, confirm our interest in Prequalification process and seek to establish our Qualification in terms of Clause No. 3.0 of Section-I of the Enlistment Document.

With reference to your invitation for enlistment, we are furnishing herewith all the required details vide Form 2.

We declare that we have the legal capacity to enter into a contract (in case of consideration of award) with you, and we are not under bankruptcy and there is no legal action, suit, litigation, dispute or proceeding, pending in any court and further, we have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

We hereby declare that all the information and statements included in the submitted documentation are true and accept that any misinterpretation contained in it may lead to immediate disqualification.

Best regards,

|  |  |
| --- | --- |
| Signature of Authorized person |  |
| Name and designation  including Contact No. and E-mail ID |  |
| Name of the Company |  |

**FORM-2 – QUALIFICATION DETAILS OF THE APPLICANT**

**(TECHNICAL & FINANCIAL)**

Please, fill the table provided below with requested information, and attach requested documents.

**To**

Chief Procurement Officer

**Bangladesh-India Friendship Power Company (Pvt.) Limited (BIFPCL)**

Borak Unique Heights (Level-17),

117 Kazi Nazrul Islam Avenue,

Eskaton Garden, Dhaka-1000, Bangladesh

**PART A: COMPANY INFORMATION**

|  |  |  |
| --- | --- | --- |
|  | **Company/Firm Information** |  |
|  | Company/Firm name |  |
| 2 | Registered Office Address |  |
|  | Website |  |
|  | Whether the company is Govt. firm / Private owned |  |
|  | Type of Firm: Proprietorship/ Partnership/ Limited Liability Concern/ Others |  | |
|  | (VAT) Number |  | |
|  | (TIN) Number |  | |
|  | (BIN) Number |  | |
|  | Year of registration |  | |
|  | Manpower Trade License (Department of Inspection for Factories and Establishments License Number) |  | |
|  | Main areas of activity |  | |
|  | **Contact person information** |  | |
| Contact person name |  |
| Designation / Position in the Company |  |
| Email address |  |
| Phone number |  |

**PART B: TECHNICAL & FINANCIAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| **Sl. No** | **Description** | **Response** |
| **1.** | Interested in Enlistment for (based on meeting QR):  *(Pl circle one type)* | **Type A / B / C/ D / E / F** |
| 2. | Please indicate area of experience in providing manpower spervices | 1. Power Plant O & M services    1. Main Plant (Boiler & Turbine)    2. Water System (RWPH/ PT/DM/ETP/STP etc)    3. CHP/ AHP    4. Fuel Oil    5. Jetty ship unloader and loader operation    6. Switch yard    7. Electrical and C&I    8. Workshop    9. Autobase machinery operator    10. Chemistry 2. Township Maintenance 3. Civil Maintenance 4. Fire Fighting services 5. QA function 6. Finance function 7. C&M function 8. Stores Management 9. HR function 10. Safety function 11. IT function 12. Hospital Management 13. Security Services 14. Hospitality Management i.e. Catering Services, comprehensive & allied service 15. Housekeeping & Cleaning assistants 16. Horticulture Services 17. Heavy Equipment Drivers (Hydra, Dozer, Cranes, Overhead Cranes, Ship unloader) 18. Workers i.e. Electricians, Fitters, Welders Riggers, Operators, Technicians, Helpers etc. 19. Cleaner, Labour etc. 20. Any others (Mention the Category)   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2 | Number of years of overall experience in the field of Manpower Supply through outsourcing contract |  |
| 3 | **Details in support of Financial QR**  Bank solvency certificate indicating required liquid assets / Latest Bank statement (with a period of last six months) indicating required liquid assets  *[Please attach credential wrt QR]* | Minimum amount of liquid assets or credit facilities:  BDT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 4. | **Details in support of Technical QR** | | | | | |
|  | **Details where Manpower Supplied/Supplying** | Ref.1 | Ref.2 | Ref.3 | Ref.4 | Ref.5 |
| 4.1 | **Client details:** |  |  |  |  |  |
| a) | Name |  |  |  |  |  |
| b) | Address |  |  |  |  |  |
| c) | Tel No.  Fax No.  Email id. | …………  …………  …………… | ...................  ...................  ................... | ……………  ..................  .................. | ……………  ..................  .................. | ……………  ..................  .................. |
| 4.2 | Contract/LOA/PO/WO Reference No. |  |  |  |  |  |
| 4.3 | Contract/LOA/PO/WO Value |  |  |  |  |  |
| 4.4 | Type of Manpower Supplied/Supplying |  |  |  |  |  |
| 4.5 | No of manpower provided under contract |  |  |  |  |  |
| 4.6 | In support of the above, we have enclosed Experience certificate from Client/ *PO/WO/LOA/ NOA/CoA copy*. *etc*.*/* or any other relevant document | \*Yes/ \*No  (Enclosed at Annexure……. To this Form) | \*Yes/ \*No  (Enclosed at Annexure……. To this Form) | \*Yes/ \*No  (Enclosed at Annexure……. To this Form) | \*Yes/ \*No  (Enclosed at Annexure……. To this Form) | \*Yes/ \*No  (Enclosed at Annexure……. To this Form) |
| **Remarks:** *Continuation sheets as per the above format may be used and annexed to this Form (if required).* | | | | | | |

Documents to be provided:

* A copy of the **updated Trade License, updated License from Department of Inspection for Factories and Establishments (**Manpower Trade License)**, Tax Identification Number (TIN), BIN, VAT Registration Number, latest Income tax certificate/Acknowledgement slip, National Identification Card (NID) and Financial Solvency Certificate;**
* The Liquid assets or credit facilities includes BG Limit, overdraft facility, Bank Balances including Fixed Deposit.
* Latest Financial Solvency Certificate clearly indicating required liquid assets or credit facilities from any scheduled Bank needs to be submitted by Applicant and to meet the total requirement, bidder may submit certificate from more than one bank also.
* In case of non-availability of bank solvency certificate, latest Bank account statement (with a period of last six months) indicating required liquid assets may please be submitted. However, it may be noted bank solvency certificate (clearly indicating required liquid assets or credit facilities) is preferable.
* Applicant has to submit all supporting credentials like PO/LOA/ WO/COA/Experience certificates from client etc. in support of technical criteria.
* All relevant credentials/ certificates / authenticated documents shall have to be submitted by the Applicant along with its application. All the credentials/ certificates must be authenticated by the authorized signatory of the applicant. Without such credentials/ certificates / authenticated document or where the credentials/ certificate / authenticated document are found to be unsatisfactory by BIFPCL, the application may be considered as non-responsive.

|  |  |
| --- | --- |
| Signature of Authorized Person |  |
| Name and designation |  |
| Name of the Company |  |
| Address |  |

|  |  |
| --- | --- |
| Date: |  |
| Place: |  |